

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

Decision Sheet from the Meeting of the Cabinet held on Tuesday, 13th October, 2026 at 6.00 pm in the Town Hall, Saturday Market Place, King's Lynn

PRESENT: Councillors Beales (Chair), Ring (Vice Chair), de Whalley, Lintern, Moriarty, Morley, Ratcliffe, Rust and Squire.

PRESENT UNDER STANDING ORDER 34: Councillor Parish

OFFICERS:

Kate Blakemore – Chief Executive
Michelle Drewery – Deputy Chief Executive
Emma Hodds – Chief of Staff and Monitoring Officer
Emma Kavanagh – Chief Operating Officer
Stuart Ashworth – Assistant Director, Planning and Environment
Jemma Curtis – Regeneration Programmes Manager
Andrew Howell – ICT Manager
Charlotte Marriott – Corporate Governance Manager
Hannah Wood-Handy – Planning Control Manager

1 APOLOGIES

There were none.

2 MINUTES

RESOLVED: The minutes from the meeting held on 8th September 2026 were agreed as a correct record.

3 URGENT BUSINESS

None.

4 DECLARATIONS OF INTEREST

Councillor Squire declared an interest in the National Planning Scheme of Delegation as she was employed by the Forestry Commission who were a non-statutory consultee for certain planning applications.

5 CHAIR'S CORRESPONDENCE

None.

6 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillor Parish – Item 11 – National Planning Scheme of Delegation.

7 **CALLED IN MATTERS**

None.

8 **FORWARD DECISIONS**

RESOLVED: The Forward Decisions List was noted.

9 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

Cabinet noted the recommendations put forward by the Panels in relation to the following items:

Corporate Performance Panel – 6th October 2026

- ICT Transformation Programme

Regeneration and Development Panel – 30th September 2026

- National Planning Scheme of Delegation
- EXEMPT – Sommerfeld and Thomas Warehouse

10 **SHAREHOLDER COMMITTEE TERMS OF REFERENCE**

RESOLVED:

- 1) Approve the revised Terms of Reference as set out at Appendix A, subject to additional information to be added relating to quorum and substitutes.
- 2) Note that the Terms of Reference will continue to be reviewed annually.

REASON FOR DECISION:

The Terms of Reference require an annual review and the proposed revisions strengthen governance, oversight, reporting requirements and escalation arrangements.

11 **NATIONAL PLANNING SCHEME OF DELEGATION**

RECOMMENDED:

Cabinet recommends to Full Council, that it:

1. Notes the revised Planning Scheme of Delegation attached at Appendix A.
2. Notes the consequential amendments to the Constitution, and the Planning Committee Terms of Reference (attached at Appendix B) and related procedural rules required to implement the National Scheme of Delegation.
3. Authorises the Assistant Director for Environment and Planning to make operational procedural changes to implement the National Scheme of Delegation.
4. Authorises the Monitoring Officer, in consultation with the Assistant Director for Environment and Planning, to make any necessary consequential amendments arising from the implementation of the National Scheme of Delegation.

REASON FOR DECISION:

To ensure the council is able to fulfil its planning decision-making duties in a legally compliant way.

12 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 or 3 of Part 1 of Schedule 12A to the Act.

13 **EXEMPT - SOMMERFELD AND THOMAS WAREHOUSE**

RESOLVED: The recommendations to Cabinet were approved as included in the report.

REASON FOR DECISION: As set out in the report

14 **EXEMPT - ICT TRANSFORMATION PROGRAMME**

RESOLVED: The recommendations to Cabinet were approved as included in the report.

REASON FOR DECISION: As set out in the report

The meeting closed at 7.28 pm

